



# ST JOHN'S College

SANTA FE • ANNAPOLIS

## International Student Handbook

2022-23 Santa Fe

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# Welcome

Welcome to St. John's! When you arrive, you will be joining a community of learning unified by inquiry, intellectual traditions and friendship. This won't simply be the beginning of your college experience, but also the start of a journey centered around our unique approach to liberal education. This community—students, faculty, and staff—looks forward to welcoming you into our midst.

In the first part of this handbook, you learn about your status as an F-1 student. Though fairly bureaucratic, this section is tremendously important. The second section deals with financial aid, social security, health and health care for international students. The third with life at St. John's. The fourth with life in the U.S. more generally. In the last section you can find useful tips for packing and preparing for your journey. This is by no means a comprehensive list of all the things you need to do before you arrive but only a convenient aid for some aspects.

## General Information about your F-1 Status

### What is F-1 Status?

#### Relevant Abbreviations

- DHS: Department of Homeland Security
- DSO: Designated School Official
- D/S: Duration of Student Status
- EAD: Employment Authorization Document
- OPT: Optional Practical Training
- SEVIS: Student and Exchange Visitor Information System
- USCIS: United States Citizenship and Immigration Services

### What is an F-1 student?

An F-1 student is a nonimmigrant who is pursuing a “full course of study” towards a specific educational or professional objective at a United States academic institution certified by the United States Citizenship and Immigration Services (USCIS) to offer courses of study to such

students. An F-1 student is enrolled in SEVIS (the Student and Exchange Visitor Information System) by the academic institution. Once the educational or professional objectives have been attained, the F-1 student is expected by the U.S. government to return to his or her residence abroad. However, students who are approved for post-completion OPT can extend their stay in the United States after graduation in order to gain work experience directly related to their degree.

## St. John's College Principal Designated School Official

Christine Guevara, Executive Director of Campus Health and Wellness, is the principal designated school official (PDSO) for all F-1 visa students on all matters related to visa requirements, maintaining of status, optional practical training, and related matters. The information outlined below is not intended to be exhaustive. Students should contact Christine with questions about their F-1 status. In addition to the PDSO, there are two additional designated school officials (DSOs): Caroline Randall, Director of Admissions, and Randall Hollensbe, Associate Director of Admissions.

## What is SEVIS?

The Student and Exchange Visitor Information System (SEVIS – pronounced SEE-vis) is the web-based data collection and monitoring system that creates an interface between institutions of higher education, the U.S. Citizenship and Immigration Services (USCIS), consulates and embassies abroad, ports of entry, and other U.S. government and security agencies. The term SEVIS refers to both the database and the regulations guiding F-1 visa students.

## How to Obtain and Maintain F-1 Status

An F-1 visa is obtained after a student's visa application has been approved by a U.S. consular official. (Note: A visa is not required for Canadian citizens to enter the U.S. in any nonimmigrant category; the prospective student, however, must possess a valid I-20.) During the F-1 process, the I-20 form, originally issued by the college and used in the visa application process, is returned to the student. The I-20 and the F-1 visa must be presented to the U.S. Port of Entry Officer who makes the final determination about entry into the U.S. As of January 1, 2003, students may be admitted to the U.S. no sooner than 30 days before the "report date or program start date" indicated in SEVIS and on form I-20. At the port of

entry, the student must present to immigration officials: a passport valid for at least six months; an F-1 visa on which the name of the school must match the name of the school on the I-20; evidence of financial support, including the same financial support information used to obtain the F-1 visa; and an original form I-20 properly signed by the DSO and by the student. Please note that regulations have been updated such that the college will now send electronic versions of the I-20 to students, rather than mail a physical original copy. Students must print and sign the electronic version prior to travel. Upon admitting the student to the U.S., the immigration officer issues the student the departure portion of form I-94, marked with the date and place of entry, the person's status as an F-1 student, a unique 11-digit admission number, and the period of admission known as "duration of status," indicated by the notation "D/S."

"Duration of Status" consists of the time spent pursuing a full-course of study (as indicated on the I-20 form), time spent in practical training after completion of studies, a 60 day "grace period," and any extensions of duration of status granted under the regulations. The duration of studies and status for F-1 students attending St. John's College is four years.

It is extremely important for an F-1 student to maintain status while in the U.S. Failure to maintain the terms and conditions of nonimmigrant status is grounds for deportation under USCIS regulations. An F-1 student maintains status by:

- Reporting to the DSO for Initial Registration in SEVIS upon arriving at the school.
- Attending the school identified on the visa and on the I-20.
- Pursuing a full course of study at the school listed on the currently valid form I-20 during every academic session or semester except during official school breaks, or unless approved under a specific exception, in advance, by the DSO.
- Making normal progression towards completing the course of study, by completing studies before the expiration of the program completion date on form I-20.
- Keeping form I-20 valid by following proper procedures for extension of stay, change in educational levels or program of study and transfer of schools.
- Remaining in the U.S. for no longer than 60 days after completing the full course of study, unless prior to that time the student has followed proper procedures for applying for optional practical training, moving educational levels, or school transfer.
- Reporting a change of address to the DSO within 10 days of the change, so that SEVIS can be updated.
- Abiding by rules requiring disclosure of information and prohibition of criminal activity.

- Abiding by any special requirements, such as Special Registration requirements. Keeping a passport valid at all times unless exempt from the passport requirement.
- Working only in on-campus employment unless otherwise allowed by the USCIS regulations. An F-1 student must obtain a social security number before commencing employment. An F-1 student can work on-campus up to 20 hours per week while school is in session and full-time during official school breaks. (However, it should be noted that St. John's College allows students to work only 10 hours per week on campus during the regular academic semesters.)

## Visits Abroad and Re-entry in F-1 Status

If an F-1 student wishes to visit another country other than his or her home country while in F-1 status, he or she must check with the Embassy of the country he or she would like to visit to inquire about specific entry procedures. Usually, an F-1 student returning to his or her home country for a visit will be allowed to enter that country if he or she holds a valid passport or other travel document issued by that country. (Please keep in mind that Mexico and Canada have distinct entry requirements, which must be investigated by F-1 students wishing to visit there.)

**To re-enter the U.S.** after a temporary absence of 5 months or less and to resume his or her program of study, an F-1 student must have a **valid passport** or travel document and a **valid F-1** visa unless exempt from the passport and visa requirement. If an F-1 student's visa has expired, he or she must go the U.S. Consulate office in his or her home country to obtain a new visa. An F-1 student must also have a properly endorsed (by a DSO) form I-20. **An F-1 student should bring his or her I-20 to the PDSO or DSO for signature every time he or she plans to leave the U.S.**

## Being Readmitted to the College as an International Student

In general, to be readmitted to the college, international students follow the usual process with the Registrar's Office as outlined in the Student Handbook. However, they must also contact the PDSO/ DSO to receive an updated I-20 at least two months before the start of the semester.

## F-1 Student Employment

In order to maintain valid F-1 status, a student must not work in the United States, unless

the employment is specifically authorized under one of the following five categories:

- 1 On-campus employment
- 2 Employment authorized because of severe economic hardship
- 3 Special Student Relief program employment, which is based on the on-campus and economic hardship employment categories
- 4 Certain employment sponsored by international organizations
- 5 Practical Training (curricular and optional practical training)

All these categories require that the student maintain a currently valid F-1 status. A student who is out of status is not eligible for F-1 benefits, including employment. A student also needs a Social Security Number (SSN) to be allowed to work. Find information on how to obtain an SSN below.

F-1 students are generally permitted to work part-time on the premises of the school that issued their currently valid I-20, while they are attending that school and maintaining their F-1 status. On-campus employment carries:

- **Preconditions:** Eligible immediately upon obtaining F-1 status; there is no waiting period.
- **Location:** Must be considered ‘on-campus.’
- **Duration:** Can be used throughout period the student is pursuing a full course of study.
- **Hours per week:** Limited to 20 hours per week while school is in session; can be full-time during official school breaks. (St. John’s College limits students’ on- campus work to 10 hours per week while school is in session.)
- **Field/level of work:** Can be in any on-campus position that does not displace a U.S. worker; does not have to be related to the course of study.
- **Offer of employment:** Not required as a condition of eligibility.
- **Social Security Number:** Student must obtain a social security number prior to beginning the on-campus job. Contact Nanette Phillips, Student Support Coordinator for more information: [nanette.phillips@sjc.edu](mailto:nanette.phillips@sjc.edu).

Optional Practical Training (OPT) permits **off-campus** employment and is defined as temporary employment for practical training **directly related to the student’s major area of study**. F-1 students must have been enrolled for at least one academic year and be in good academic standing before they can apply for approval to work off-campus. Given the nature of the St. John’s College program of studies, the fields of employment are many. OPT is for a cumulative maximum of 12 months and can be authorized before or after the student’s completion of studies or a combination of both. OPT is recommended by the PDSO, proper

forms are filed by the student and the PDSO with the USCIS. Upon review of all documentation, the USCIS issues an Employment Authorization Document (EAD). Off-campus work cannot begin before issuance of the EAD.

Optional Practical Training can be part-time (max. of 20 hours per week) while school is in session and full-time during official breaks or after completion of degree requirements. OPT authorization is required for any “off-campus” job or internship, both while classes are in session and during class breaks. OPT time used during the four years of study at St. John’s will be subtracted from the maximum of 12 months allotted to each F-1 student. Check with the PDSO for questions about on and off-campus employment and what is legal with the F-1 visa.

# International Students at St. John's College

St. John's College is a small college with a significant number of international students. In general, F-1 students find themselves participating easily in the mainstream of campus academic and social life. St. John's College endeavors to smooth the transition to the college through the Pritzker Bridge Scholars Program, freshman orientation, including specific F-1 orientation meetings. The Student Support Coordinator is dedicated to assisting all international students throughout their four years at St. John's. Additionally, Student Life, the office of the Assistant Dean, other administrative offices, as well as each dormitory's Resident Assistant (RA) are eager to help. The Council on International Relations (CIR), a local Santa Fe organization, also helps to facilitate a smooth transition for F-1 students entering the United States for the first time.

## Financial Aid for International Students

Financial aid for attending St. John's College is available for international students. Financial aid packages for international students may include scholarships, grants, loans, and campus employment. Additional funding is available for students from United World College schools.

Students are also eligible to apply for summer employment at St. John's, but the availability of jobs cannot be guaranteed. A list of available summer employment is usually circulated in the Spring. Please contact the Financial Aid Office in Santa Fe for details.

In order to apply for financial aid, please complete the CSS Profile online. The CSS Profile is available online beginning October 1. You will be asked questions about your finances during your country's most recent tax year, previous tax year, and upcoming tax year.

In addition to the online CSS Profile, you will need to complete a number of forms as communicated by the Financial Aid or Admissions offices.

Please complete the CSS Profile application as soon as possible. You do not need to wait until you have been admitted to the college to complete the application. If you are unable to complete the Profile online, please contact the Financial Aid Office for further instructions. Offers of financial aid will be made once the student has been admitted to the college.

You can find more information on financial aid in the financial aid handbook under <https://www.sjc.edu/about/policies>.

*Davis United World Scholars Program:* St. John's is committed to enrolling graduates of the United World Colleges. Each graduate of the United World Colleges who has been accepted is eligible for a Davis Scholarship for each year of enrollment at St. John's. This scholarship is awarded in combination with merit and grant aid offered by the college.

*Helpful Links for International Students:*

- International Student Loan Center – [www.internationalstudentloan.com](http://www.internationalstudentloan.com)
- Free, searchable database of scholarships for international students [www.InternationalScholarships.com](http://www.InternationalScholarships.com)
- General resource site – [www.InternationalStudent.com](http://www.InternationalStudent.com)
- Questions? Contact the Financial Aid Office.

## Social Security

A Social Security number is assigned to people who are authorized to work in the United States. It is used to post wages to Social Security records so workers can become eligible for Social Security benefits. If a student plans to work (and F-1 students can only work on campus unless under special circumstances – see employment section), the student needs a Social Security number, which can be obtained if St. John's has authorized such work. This number is issued free of charge.

In order to apply for a Social Security number, a student must provide **original** documents showing their age, identity, F-1 immigration status and proof that their school has authorized them to work.

- Age: Birth certificate preferred, but passport accepted
- Identity: Document other than birth certificate that shows the name you want on your Social Security card. Recently issued document with a photograph (i.e. passport, school ID) preferred.
- F-1 Immigration Status: DHS document issued to you when you arrived in the US (the I- 94, Arrival/Departure Record showing F-1 status) and the student copy of the student's I- 20, Certificate of Eligibility for Nonimmigrant (F-1) Student Status
- Eligibility to Work: to get a Social Security number for work, the student must provide either:

- o A letter from the student's designated school official stating that he or she is authorized to work, is enrolled in a full course of study, and has been hired for an on-campus job; **or**
  - o A letter from the student's designated school official stating that the student is authorized to work (OPT approved status) and a certified college transcript that shows the student is currently enrolled in a full course of study; **or**
  - o A pay stub or letter from the student's on-campus employer verifying the student's employment, along with a certified transcript that shows the student is currently enrolled in a full course of study; **or**
  - o A letter from the student's designated school official stating that the student will receive a scholarship in exchange for teaching services, along with a certified transcript that shows the student is currently enrolled in a full course of study.
- Additionally, the student must bring a completed SS-5 form, the Application for Social Security Card.

Once the student has enrolled in studies at St. John's, the Director of Financial Aid (rather than the DSO) will write a letter stating that the student is authorized to work, is enrolled in a full course of study, and has been hired for a particular job. The student is responsible for requesting the letter from the Financial Aid Office. The Student Support Coordinator will schedule an appointment for the student at the Social Security Administration in Santa Fe.

## Health and Health Care

### Your insurance and access to health care in the U.S. and Santa Fe

International students are required to be covered by Geo Blue health insurance. Registration with the insurance is handled by the college and the charge automatically added to your bill. For specific information on the policy available through the college, contact the Student Health Office at (505) 984-6418 or the Executive Director of Campus Health and Wellness. The services of the Student Health Office are free of charge to all students. There are many local health care providers, including the hospital in Santa Fe which accept the Geo Blue insurance. If you travel, check beforehand which providers would be covered by the insurance in case you need medical assistance. If you do not live on campus over summer break, you will not automatically be covered by the college health insurance plan over those months.

### Homesickness and Mental Health

You may have heard the term “culture shock,” the feeling of being disoriented after moving to a new cultural environment. International students adjusting to life at St. John’s experience culture shock in a variety of ways, and it can take time for you to feel fully comfortable. Given time, most students will eventually get used to life in Santa Fe, NM and the U.S. Before long, may even feel like home. In this section, we discuss ways you can navigate culture shock and adjust more easily.

## Adjusting to a new Culture

Everyone’s experience of being immersed in a new culture is unique, and international students navigate their transition to St. John's life in a variety of ways. However, it’s common for students to go through a set of “phases” as they adjust to a new culture. If you experience these phases, just know that you are not alone.

## Common Phases of Transition

### Pre-departure

You are preparing to leave wherever you are and travel to St. John’s. You may be feeling excited to start college, nervous about moving to a new place, or bittersweet about leaving home. It is common for people to feel more excited as they get closer to departure, but this can also be a nerve-wracking time. That is completely normal and okay.

### Orientation

This phase starts when you first step foot on campus and usually lasts through the Pritzker Bridge Scholars Program or Orientation. You will meet lots of new people, which can be really fun but sometimes overwhelming. Some people may wake up feeling excited and happy, then feel drained by the end of the day. Enjoy this exciting time but remember to take care of yourself if you start feeling down. You will have plenty of time later to make friends and experience life at St. John’s.

### Getting involved

For most, this phase starts when classes begin. You will meet your tutors, classmates, and people in your dorm. You may be making new friends, joining clubs, or navigating a roommate relationship. It is common for people to become more involved in the St. John’s community during their first few months of school. As this is happening, you may feel overwhelmed at times when navigating spaces and cultures that are still new to you. You

may start to get homesick. Towards the end of this phase, you may question if you belong or feel parts of your identity start to change.

### Culture shock, conflict

As you settle into life at St. John's and the initial excitement wears off, you may feel disconnected from your home culture and the new cultures you are experiencing at St. John's. Some people experience an identity crisis during this time, start to feel lonely, or become more short-tempered and frustrated than usual. Some have a hard time retaining connections to their home culture. Take time to navigate this phase and pay attention to what you are feeling. Remember to reach out for help if you need it, especially if you start to feel depressed or anxious. Your Residential Advisor and the Student Support Coordinator are there to help you if you need them. You can also seek help from counselors or staff at the Health Office. It is important to remember you are not alone, and that many people go through this phase and feel more intense emotions as they navigate their first semester and year at St. Johns.

### Stability, sense of belonging

Not everyone feels a sense of belonging right away at St. John's, and it may even take a semester or two for before you start to feel settled in your new community. This may happen at the end of first semester as you leave the culture shock phase, or it might come later. It is often helpful to find people and communities you identify with from classes and clubs to engage with. Throughout college, you will learn new things about yourself and experience personal growth. You will also experience challenges especially as you navigate the unique culture at St. John's.

### Returning home

Leaving St. John's to return "home" (whatever that means for you) can be an emotional time. You may be excited to go home or to have a break from St. John's, and those first few days after leaving campus might feel amazing. However, it can be difficult re-adapting to life away from St. John's, and you may feel reverse culture shock. You've probably changed during your time in college, and it can be hard to navigate these changes when you return to a place of familiarity.

## Coming back to St. John's

Travel and transitioning is an emotional time for many, and you might be feeling a mix of sadness and excitement to be returning to St. John's. However, you may be surprised by how smoothly you transition back into college life. This is not the case for everyone, but many begin to see St. John's as a new home and place of belonging.

## Mental Health Resources

There are mental health counselors on staff. Appointments can be made directly by students and appointments are free of charge for students. Our counselors are committed to confidentiality. The counselors can also make appointments with a psychiatrist if necessary. Additionally, the college offers its students access to a 24/7 online counseling service. First appointments are usually made within 24-48h through that service.

If you are having thoughts of harming yourself or if you need immediate help and assistance, you can call the National Suicide Hotline at 800-273-8255. This is a 24-hour hotline so you can call them at any time. You can also contact your RA or the Senior Resident who is on call. RAs and Senior Residents are not confidential resources. However, they will try to support you as best as they can. Reaching out for help from college staff will not be penalized or put your place at the college at risk but it will result in the college trying to support you through its appropriate processes.

If you feel that you or anyone you know is in danger you should consider calling 911 for help. If the student takes medication of any sort and needs to obtain more of it while at school, they should check with the therapists to see if the particular medication the student is on goes by a different name in the United States.

## Sexual Safety, Assault and Harassment

Sexual harassment includes a wide array of verbal and non-verbal behavior characterized by the making of unwelcome and inappropriate sexual remarks or physical advances in a workplace or other professional or social situation. This kind of behavior may occur in academic or non-academic settings. If you are experiencing sexual harassment, please reach out to the Title IX Coordinator, Christine Guevara.

## Sexual assault

Sexual assault is any form of sexual act or attempt without the other person's consent. This includes but is not limited to showing indecent images to another person, kissing or touching them, as well as penetration of the person's body with a body part or object. Sexual assault includes, but is not limited to rape, fondling, incest and statutory rape (sexual intercourse with a person who is under the age of 16). Sexual assault does not occur just between strangers and consent must be given for all sexual interactions between any two individuals, regardless of their relationship.

If you've experienced sexual assault:

- What happened was not your fault. Something happened to you that you didn't want to happen—and that's not OK.
- First and foremost, it's important that you go to a safe place. Your first priority should be to take care of yourself and put yourself out of harm.
- Talk to someone: a friend, roommate, RA, TITLE IX coordinator (Christine Guevara), or you can call the National Sexual Assault helpline 1-800-656-4673. Even if you're not ready to make a report yet, it's important that you get the support that you need.
- Go to medical facility for an exam, including disease transmission check and to deal with any potential injuries. This exam will be important if you decide to file criminal charges later.
- Take care of yourself: consider talking to the therapists on campus or the TITLE IX coordinator Christine Guevara, who is able to give you further resources and walk you through the process of filing a TITLE IX if you wish to do so.

## Consent

Consent is an agreement between participants to engage in sexual activity. Consent should be clearly and freely communicated. A verbal and affirmative expression of consent can help both you and your partner to understand and respect each other's boundaries.

Consent cannot be given by individuals who are underage, intoxicated or incapacitated by drugs or alcohol, or asleep or unconscious. If someone agrees to an activity under pressure of intimidation or threat, that isn't considered consent because it was not given freely. Unequal power dynamics, such as engaging in sexual activity with an employee or student, also mean that consent cannot be freely given. When you're engaging in sexual activity, consent is about communication. And it should happen every time for every type of activity. Consenting to one activity, one time, does not mean someone gives consent for other

activities or for the same activity on other occasions. You can withdraw consent at any point if you feel uncomfortable.

# Living at St. John's

Academically, St. John's is different from most colleges in the U.S. and worldwide. To learn about the academic aspects of St. John's, please do read the full Statement of the Program at [www.sjc.edu/academic-programs/stement-of-the-program](http://www.sjc.edu/academic-programs/stement-of-the-program). It is the core document outlining your course of study and should be read by every student.

Living in a small and tight-knit community is a wonderful experience but can also be intense. It is important that we take care of each other, help out around campus and take the community as seriously as we take ourselves. To see the values we uphold in our community and the guidelines and rules which follow from that, please do read the Student Handbook in full at <https://www.sjc.edu/about/policies#santafe-campus>.

The U.S. is likely culturally different from your home. If at any point you are unsure about cultural specifics, do not hesitate to ask fellow students or staff about what exactly is meant, expected or seen as appropriate. The following can only be gross generalizations but might still be helpful to you in navigating our campus.

## English as a Second Language

You may be worried about your English. To be admitted, our admissions office checked your English abilities and came to the conclusion that your English is fit for study at St. John's. Most international students nowadays indeed arrive with excellent English capabilities even if they themselves are more unsure about that. That insecurity is okay. Once you arrive, you will likely witness your English improve and your confidence increase even further by reading, discussing and socializing in English all day. However, if you find that you have difficulty expressing yourself or being understood by others, or want to further improve your writing, reading, discussion, pronunciation OR vocabulary, you can choose to work with our English as a Second Language (ESL) specialist, Rachel Moran ([rmoran@sjc.edu](mailto:rmoran@sjc.edu)).

## School Breaks

### Major Breaks

During major school breaks, dormitories and dining services are closed though international students can pay a fee to remain in the dorms if requested in time. Please contact the

Housing Office for more information and current rates for staying in the dorms during all or part of the major breaks during the school year. The Outdoor Program often offers trips over Thanksgiving and Spring Break.

- **Thanksgiving:** Begins on the fourth Wednesday in November and runs through the following Sunday evening. Classes resume on Monday morning. During Thanksgiving Break, all students are allowed to stay in the dorms without paying an additional fee, but administrative offices are closed. The campus President traditionally hosts a dinner at their house or in the coffee shop to which students who stay on campus are invited.
- **Winter Break:** Four weeks in late December/early January. This break marks the end of the first semester. Dorms are closed, but international students can pay an additional fee to stay in the dorms. The cafeteria will be closed. Administrative offices and other services will operate on a reduced schedule as well.
- **Spring Break:** Two weeks in mid-March. Dorms are closed, but international students can pay an additional fee to stay in the dorms. The cafeteria will be closed. Food service will be available at the coffee shop on a reduced schedule. Administrative offices and other services will operate on a reduced schedule as well.

The academic year ends in May, and the dorms are closed for the summer (except for graduate students, students who work full-time for the college over the summer and January Freshmen who are attending summer classes). If the international student does not plan to return home during the summer, they must find living arrangements off campus.

### Minor Breaks

There are two shorter breaks during the academic year, one in the fall and one in the spring. The break during the fall semester is called Long Weekend. The break in the spring semester is called Free Friday. During these periods, the dorms and the cafeteria remain open, so it is possible to stay on campus. Weekend breaks begin after seminar on Thursday night, and classes resume with tutorials on Monday.

### Clothing

Students at St. John's dress very informally. However, they do like dressing up for special

occasions like dances. You may also choose to wear formal or semiformal attire for occasions like graduation, concerts, or interviews. For more information on clothing and winter clothing, see the “before you arrive” section below.

## Conversational Customs

Like any place, the U.S. and St. John’s have their own way of speaking and using phrases. For example, someone saying “How are you?” in passing does not necessarily mean they expect a long response from you but can even just be a greeting. An appropriate short response is “I’m good. How are you?”

Non-verbal clues are of course important as anywhere. People may take on a different physical distance from you than what you are used to (closer or further away depending on your background or preference). Eye-contact is usually expected in conversations (though not constantly). A lack of eye-contact, though a sign of politeness in many cultures, may be interpreted as a lack of interest or engagement. In general, people are becoming more aware of cultural contexts, but intuitive interpretations are hard and slow to change.

Conversation is central at St. John’s, in the classroom and beyond. In the classroom, you are expected to be proactive and contribute to the class by sharing your thoughts or asking questions. Outside the classroom, it is usually expected that you advocate for yourself, ask for clarification if needed and follow up.

## Invitations

Invitations are usually informal and most often verbal, but they usually specify a time and place. For example, “Will you come over Tuesday evening at 8:00?” If you say “yes,” it is important that you keep the appointment. Casual verbal invitations such as “come and see me sometime” or “drop by” are usually given with the understanding that you will follow up and make more specific plans before coming over. If you receive a written invitation that says RSVP (from the French phrase “Répondez s’il vous plaît,” meaning “please respond”), you should respond by telling your host whether or not you plan to attend. When responding to emails requesting to RSVP, keep a record of what you have agreed to attend. Email your host if you responded “Yes” and then cannot attend. Repeatedly declining invitations without an explanation may be understood as a lack of interest in a person or group.

## Names, Address and Pronouns

First names are commonly used between peers. In the classroom, we use formal address (Mr./ Ms./ Mx./ M.). Tutors are not usually called “Professor” at St. John’s but addressed the same way as students in the classroom and outside the classroom the same way as in the classroom. People at St. John’s refer to each other with respect to their preferred personal pronouns. These are the pronouns that others may use to refer to them. The most used pronouns are she/her/hers, he/him/his, and they/them/theirs. The gender that someone is assigned at birth does not always correspond to their current gender identity. Some students identify as non-binary instead of “male” or “female.” It is common to introduce yourself with your pronouns and polite to use “they” if you do not know someone’s pronouns.

## Concept of Time

The concept of time used at St. John’s is rigid, especially regarding classes and strict appointments but more relaxed outside the academic and official realm. You are generally expected to arrive at the agreed-on time or five minutes early for an appointment. Being exactly on time is considered late for Seminar, so you should aim to arrive at least 5-10 minutes early. Some tutors expect 10 minutes or more. When asking things of people, it is polite to ask 2-3 weeks ahead so that they do not feel rushed in completing the task. When making appointments with staff, you can email beforehand to figure out a time and place.

## Relationships

Before engaging in sexual activity with someone, it is always important to receive clear and enthusiastic consent. Those involved can also revoke consent at any time. In all situations, it is important to be vocal with a potential intimate partner about your expectations for the relationship and to respect each other's expectations and comfort levels. Communication can help navigate relationships. Terms referring to various kinds of relationships can be confusing or unclear, but communication can help to clear up that confusion and make sure that everyone involved is on the same page.

Some students at St. John’s identify as part of the LBGTQA+ community, which stands for lesbian, bi-sexual, gay, trans, queer, and asexual. The "+" refers to other identities. “Spectrum” is a group on campus serving the needs of students of these identities.

# Living in the United States

## Safety

Santa Fe is a small city, but it experiences the same problems of public safety, crime, vandalism, and loss of property as any larger urban area. St. John's College is potentially vulnerable to theft and other threats by outside intrusions. Protection from harm is not merely a question of common sense, but of taking deliberate precautions. Should the student be detained off-campus it is important that they have their student identification card and know the college contact number (505-984-6000) and the names of the DSOs, Christine Guevara (Executive Director of Campus Health and Wellness), Caroline Randall (Director of Admissions), and Randall Hollensbe (Associate Director of Admissions).

## Getting Around

When you live on campus, the free campus shuttle runs to town on most non-seminar days to drop you off and pick you up again at any place in the city (like supermarkets or theaters). Ask Switchboard for hours and to reserve a spot.

Santa Fe is relatively bike-friendly and actively working in that direction (See <https://santafempeo.org/resources/bikeways-map/>). There is a public bus system (Santa Fe Trails) in the city and broader region (NCRTD). It is possible to obtain a New Mexico driver's license as an international student. You may also be allowed to temporarily drive in New Mexico with your home driver's license.

The Albuquerque International Airport (also called "Sunport", with an abbreviation of ABQ) is the closest major airport to Santa Fe. The following airlines currently land at ABQ: American, Continental, Delta, Frontier, Southwest, United and US Airways. (The Santa Fe Municipal Airport is a small regional airfield 12 miles away from the college. Landing at the Santa Fe Municipal Airport usually incurs extra cost.) The trip from ABQ to St. John's is about 100km and can be made using:

- Groome Transportation is a shuttle bus that picks up at the Sunport and drops off at the college. Reservations are required: (505) 474-5696 or [Groome Transportation website](#).
- The New Mexico Rail Runner train offers free shuttle service between the Sunport

and its Albuquerque train station. Tickets then can be purchased from Albuquerque to the Santa Fe Railyard once you're on the train. Transportation from the Santa Fe station stop to campus must be arranged. (Available options are city bus or taxi) Check schedule and fare information: [www.nmrailrunner.com](http://www.nmrailrunner.com)

- For cabs from the Santa Fe Railyard Stop to the College or any other Santa Fe locale, call Capital City Cab at (505) 438-0000. You can also use various private transportation apps like Uber and Lyft.
- The Sunport website also has a link to rental car companies: [www.cabq.gov/airport](http://www.cabq.gov/airport)

Santa Fe Trails is the city's municipal bus system: click on *Public Transportation and Parking* at [www.santafenm.gov](http://www.santafenm.gov)

Amtrak train service to the Santa Fe area arrives in Lamy, New Mexico, 30 minutes by car from campus. Call (800) 873-7245 or (505) 466-4511 for further information. The Lamy Station Shuttle, (505) 982-8829, transports train passengers to Santa Fe. Reservations are required.

## Renting in Santa Fe

Married students and students who live with their families nearby are not required to live on campus. Other students may petition to live off campus for medical, religious or other reasons documented to the satisfaction of the college. Applications to live off campus should be made to the Director of Student Life but are rarely granted during Freshman year.

Off-campus housing can cost anywhere from \$500-\$1400 a month. Students normally pay \$600 to \$900/month to rent a place of their own in an apartment complex and \$450 to \$600/month for shared apartments or an arrangement in a private home. Sharing arrangements are often the most cost-effective housing alternative. The best ways to find roommates are to ask around aggressively and check spreadsheets which are sometimes created for the summer months or managed by the Housing Coordinator, Sarah Reeve. Sometimes the bulletin boards near the Switchboard in Peterson Student Center still have some notes about housing options, too.

## Dining Out

Santa Fe has many rich dining and restaurant options. There are a few affordable options if you ever wish to dine out or if you'd like an off-campus place to do your seminar readings.

All the options here are within a 10-mile radius from campus and you can bike, take the shuttle, walk or take the bus.

- *The Teahouse*: 821 Canyon Rd, 505-992-0972. *Moderate*. The teahouse is a cozy place within walking distance from campus. They offer a wide array of teas from around the world, plus an outdoor patio. Often very full but a lot of Johnnies go there. There is a park next door.
- *Iconik Coffee Roasters*: 1600 Lena St Ste A2 and 14 S Guadalupe St. *Moderate*. A Johnnie owned Hip Cafe in a lofty, industrial space with a roomy back patio serving espresso drinks & light fare. Usually electronic music plays inside. Has a nice patio.
- *Tokyo Café*: 1847 Cerrillos Rd.
- *Downtown Subscription*: 376 Carcia St. 30-40 minutes walking distance from campus. Café with wood interior and a garden with lots of outside seating. A bookstore next door.
- *Collected Works*: 202 Galisteo St., Bookstore with small but careful selection of books and has a café inside the store.

## Alcohol

Twenty-one years is the legal age to drink alcohol in the United States. Bars and clubs will ask for a photo ID to prove your age before permitting entry. The college ID is not accepted as proof of age. It is best to present a government-issued ID with a photo. Note that alcohol has a stronger effect in high elevations. On the one hand, there are significant prohibitions against alcohol in most places in the US. On the other hand, alcohol is a common part of US culture and widely consumed. Drinking on the Santa Fe campus has declined in recent years but is still common. Explicitly substance-free housing is available upon request from the Housing Coordinator for students who wish to have a substance-free living environment.

## Banking

There are numerous banks in the Santa Fe area offering checking and savings accounts. Establishing a local account is advantageous because out-of-town (or foreign) checks are sometimes not accepted. Having a U.S. account separate from a home country account at home is probably the best option. Using a U.S.-based credit card, offered through a U.S. bank, is also advisable.

Below are the names and addresses of the banks that have branches in Santa Fe:

- Wells Fargo Bank - 545 W. Cordova and 502 N. Guadalupe, (800) 869-3557  
<https://www.wellsfargo.com/>
- Bank of America - 1234 St. Michaels and 101 Paseo de Peralta, (800) 432-1000  
<https://www.bankofamerica.com/>
- First National Bank - 530 S. Guadalupe and 2021 Cerillos, (505) 992-2000  
<https://www.fnb-sf.com/>
- Century Bank- 1790 St. Michaels, (505) 995-1200 <https://www.centurynetbank.com/>

Banking hours are generally from 9:00 a.m. to 5:00 p.m. on weekdays (later on Fridays), with some banks open on Saturdays from 9:00 a.m. to 12:00 noon. Banks are usually closed on Sundays and holidays.

NOTE: St. John's College does not endorse or recommend any of the above listed banks. This list is provided as a service only for those requiring information about the banking facilities located near the campus or in downtown Santa Fe. More banking facilities can be found by conducting an online search, including online banks like "Wise."

It is important to open a banking account as soon as possible. A checking account permits the withdrawal of money whenever necessary at an ATM (Automated Teller Machine), and to use checks or a debit card to pay for goods and services. In addition, the student can also maintain a savings account that will accrue some interest. Traveler's checks in U.S. dollars can be used temporarily until a bank account is opened. It is advisable to look for a bank that offers checking accounts with no fee.

Checks are still used in the US. Ask for assistance if you received a check and want to cash it. You will likely need your passport to identify yourself at the bank.

## Cell Phone

Many international students choose to buy a U.S. mobile phone plan upon arrival in the U.S. Major mobile network operators include Verizon, AT&T, T-Mobile and Sprint. There are also numerous smaller mobile virtual network providers without their own physical infrastructure who often serve more niche markets and sometimes offer cheaper packages. Examples include USMobile, Tello or Mint. The college does not endorse any of these companies and encourages students to determine which plan will best suit their needs.

Note that the US mobile market works differently than most markets in Europe or the rest of the world. Many phones are sold so they only work with one carrier, and you need always check if your phone is compatible with certain networks or carriers. Also, some carriers have more coverage than others in certain regions and cannot use other carriers' networks.

Note that cell reception is often very limited on campus. Free Wi-Fi is available practically anywhere on campus. So, if you have the choice, a plan or phone which supports WiFi-calling might be preferred.

## Emergency Situations

**In a real emergency, Call 911** from a safe location. 911 is for police, fire or medical emergencies when immediate action is required. This includes when someone's health or safety is in danger. Please use 911 responsibly and do not use 911 for minor problems, weather events, power outages or municipal services. Stay calm and give your name, exact location, and telephone number to the 911 dispatcher. **Stay on the line with the 911 dispatcher until they say that you can hang up.** After you have contacted 911, contact Public Safety by dialing 0.

Reach Public Safety via the College Switchboard. **Dial 0** from any college phone; **dial 984-6000** if calling from off campus. A Public Safety Officer is on duty around the clock. Call Public Safety for lockouts or emergencies on campus like minor medical problems, fights, student handbook violations, to report strangers and disturbances, and to request a safe escort from one location to another.

## Sales & Income Tax

Sales tax is added to the price of most goods sold in the U.S.. The advertised price on the shelf is without tax. Sales tax is 7.13% in Santa Fe. Income tax is a tax paid on income received from U.S. sources (i.e. wages, scholarship, internships or fellowship grants, etc.). There are two types of income tax: federal and state. Some cities have an additional local income tax. **If a student earns income from U.S. sources, they will need to complete federal and state income tax returns the following year.** An income tax return shows the total amount of the student's income, any allowable deductions, exemptions or exclusions they may claim, and their ultimate tax liability. If the student worked, their employer should

have withheld income taxes from each paycheck. If they received a scholarship, taxes should have been withheld from those payments as well. (The situation is a little more complicated, because there are taxable and non-taxable scholarships. Most financial aid or scholarships you may receive through the college will be non-taxable, but you should definitely check to avoid surprises) If too much tax was withheld, their tax return will show that a refund is due. If not enough was withheld, they will need to pay the difference. Students who are citizens of other countries may not be subject to federal taxes when they work while classes are in session, but these persons must file an income tax return in order to receive credit for any taxes deducted. You may also check if your home-country has what's called a tax treaty with the U.S. and what that treaty entails for you.

If you have any questions about filing taxes, you can try to contact the Financial Aid or Student Account Offices. However, they can sometimes not help in individual cases. You may also contact the International Student Association to see how other international students are handling their tax situations. Taxes usually must be filed in mid-April. e

## American Holidays

There are six major national legal holidays in the United States: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas. Not all Americans observe the same holidays, and there are many holidays that are not legal holidays. Also, some holidays are celebrated only by certain religious or cultural groups. Some of the more common U.S. holidays and religious holydays are:

Federal Holidays (if it falls on a weekend, it is observed on the closest weekday)

- New Year's Day (January 1st). The big celebration is the night before, New Year's Eve. The New Year is often "rung in" with bells and noisemakers. On New Year's Day itself, there are many parades and college football games on television.
- Martin Luther King, Jr. Day (Third Monday in January). This holiday celebrates the birth date of one of the leaders of the American civil rights movement.
- Washington's Birthday (third Monday in February). Celebrates George Washington's Birthday even though the holiday never actually falls on his birthday and is thus widely known as "President's Day." It is observed on the Friday following Thanksgiving for New Mexico state-paid employees.
- Memorial Day (last Monday in May). This day is dedicated to the memory of all soldiers who died during wars.

- Juneteenth National Independence Day (June 19). Commemorates the emancipation of slaves in the US.
- Independence Day (July 4). The celebration of the day the American Declaration of Independence was signed.
- Labor Day (first Monday in September). This day honors the country's working men and women. It also recognizes the American labor movement. In Santa Fe, the Burning of Zozobra is a popular local tradition on Labor Day.
- Columbus Day (second Monday in October). A day that honors Christopher Columbus who marked the beginning of European colonization of the Americas. In some areas Indigenous or local culture and heritage are celebrated instead. Santa Fe celebrates Indigenous People's Day to remember, honor and uphold the Native American Tribes, Nations and Pueblos in New Mexico.
- Veteran's Day (November 11). A day set aside to honor all men and women who served in the Armed Forces of the United States.
- Thanksgiving Day (fourth Thursday in November). This holiday dates from America's earliest days, when the Pilgrims had a feast to celebrate their first good harvest and give thanks. Large family dinners are common, with turkey and pumpkin pie; more Americans will travel home for Thanksgiving holidays than for Christmas.
- Christmas Day (December 25). The celebration of the birth of Christ in the Christian faith. This is also a time when families decorate trees and exchange gifts. One Christmas tradition in the US is that Santa brings gifts to children.

Widely celebrated days stemming from local, pagan and Christian traditions:

- Valentine's Day (February 14). A day to celebrate love. Cards are given to close friends and loved ones.
- St. Patrick's Day (March 17). An Irish holiday brought to America by immigrants. The U.S. version of this holiday includes wearing something green, eating corned beef and cabbage
- Halloween (October 31). A day when children (and adults) dress in costumes and have parties. Children go "trick-or-treating" to homes for candy, and pumpkins are carved into "jack o'lanterns"

Widely celebrated or recognized Christian and Jewish Holidays include:

- Easter (March or April). Although primarily a Christian holiday, it is widely celebrated in the U.S. This is the celebration of the resurrection of Jesus. The secular Easter tradition is to dye eggs different colors and give baskets of candy to children.
- Passover (March or April). A Jewish holiday celebrated in commemoration of the Hebrews' liberation from slavery in Egypt.
- Rosh Hashanah and Yom Kippur (September or October). The Jewish New Year and

Day of Atonement, respectively, are the High Holy Days in the Jewish religion.

- Hanukkah (late November or early December). An eight-day Jewish holiday marking the rededication of the Temple in Jerusalem.

Classes continue at St. John's for all but a few of these holidays. Students who plan to observe their own cultural or religious event should advise the Assistant Dean in advance.

# Before you arrive...

## Dormitories and Packing

All freshman students who do not have an exception are required to live on campus. This helps to create a sense of community among those attending the college and helps new students to adjust better to college life. In fact, most of our students live on campus. All dorms are non-smoking. Most dorms are co-ed with genders separated by floor. Gender-neutral or single-gender housing, as well as designated quiet or substance-free housing is usually available upon request.

Freshmen may be assigned no, one or two roommates. Students in upper years can choose to have roommates but can usually also choose single rooms. You will be given your dormitory and room assignment on registration day. Dorm rooms are open for occupancy after registration. Heavy luggage or packages may be sent to the college before registration day but not before August. Label the packages "Hold for Registration."

## How and what to pack

General Packing Tips:

- Don't Procrastinate. Start Packing now gradually and avoid last minute stress.
- Pack your bags and then take out half the stuff you packed. You will be surprised with how little you can live comfortably.
- If you can't roll and/or carry all your luggage by yourself, you're bringing too much.
- Identify ALL luggage inside and out with your name and destination.
- Check your airline or other means of transport's regulations on weight, size and number of bags.
- Keep copies of your important documents and passport in a different place than the actual documents and passport

For your convenience, we compiled a list of items that you might need. Every dorm room is furnished with a bed frame, bare mattress, desk, desk chair, lamp, dresser drawers, closet, wastebasket, and bookshelves – nothing else. You might not be able to pack everything comfortably. Please know that you might be able to receive items from upper class students at low prices or for free. Sometimes, exchange bazaars are held on campus. Our Outdoor

Program has bikes and outdoor equipment which you can use for free. You can take out a lot of sports equipment from the Student Activity Center, too. The college runs shuttles to all the major shopping areas in Santa Fe. For more information about the price in the U.S., you may go online and check the price at Target ([www.target.com](http://www.target.com)) or Walmart ([www.walmart.com](http://www.walmart.com)). You can also buy products online before arrival and have them shipped to the campus address. There are numerous second-hand stores in Santa Fe.

Basic items you may want to have:

- Sheets, large towel, pillow, blanket (not provided by the college)
- Clothing:
  - o Take winter seriously (up to  $-20^{\circ}\text{C}$  is not uncommon in January). Reserve some money if you need to buy a winter coat (approx. \$50-200), sturdy boots (approx. \$25-150), mittens/ gloves (approx. \$10+), hat (\$10-20), scarf (approx. \$10-20), sweaters (approx. \$20-50) or long underwear (approx. \$15+)
  - o Students tend to dress very informally (jeans, shirt, sweater, and backpack are the most common)
  - o Wearing second-hand clothing is accepted and seen as fashionable or environmentally responsible by large parts of the student body.
  - o You may be surprised at how little can be sufficient if well chosen (mix-and-match-friendly and comfortable)! Note that dark clothing shows dirt less quickly.
    - 1 warm coat/ winter jacket
    - Lightweight/ rainproof jacket
    - Scarf/ hat/ gloves
    - 1 dressy outfit for special events (suit/ dress/ national dress)
    - 10 tops (mixtures of t-shirts, sweaters, hoodies, blouses, shirts)
    - 2 pairs of jeans
    - 2 pairs of short leg-wear
    - 2 pairs of comfortable pants/trousers
    - 1 belt
    - 10 pairs of socks and underwear
    - Bathing suit
    - 1 sports outfit
    - sunglasses and sunhat
    - hiking boots, trekking rucksack (can be borrowed from OP)
    - Limit the Shoes!

- 1 pair of dress shoes
- 2 comfortable pairs, at least one closed (for the labs)
- 1 pair of sturdy shoes for hiking and winter
- Most students bring a laptop. However, laptops or tablets are not usually used in classrooms and it is possible to use the library and computer lab computers to write essays and check emails. St. John's introduced equipment expectations to be able to continue classes during the COVID-19 Pandemic. The primary expectation for computer equipment is thus that it can comfortably run Zoom and Office 365, including Microsoft Teams. Refer to [Minimum Technology Recommendations](#) for more information.
- Sports equipment
- Toiletries
- Laundry detergent, laundry basket or bag (can be purchased after arrival)
- Removable adhesives for mounting posters, etc. (tape is not allowed because it damages the walls)
- Key chain for the key card required to enter your dormitory and the key for your room (for sale in the college bookstore)
- Alarm clock (better than using a phone)
- Travel Adapters/Converters if you have electric appliance that is different than the U.S. system. (110 Volts; most Laptop chargers can handle both 110 and 230V)
- Backpack or tote bag
- Mobile phone (It is possible that your current phone is incompatible with the networks in the U.S.)
- Items from home which are hard to get in the U.S.
- Personal items (photos, musical instrument from home, etc.)

Once settled in your dorm room, you may find that you wish to purchase some non-essential items to make your quarters more comfortable. To save money, try to coordinate with your roommate or new friends to split the cost of some of these items. Products like rugs, carpets, refrigerators, and electronics can be purchased new at stores like Target, Walmart, and Bed Bath and Beyond, or used at thrift stores such as Goodwill. You may also find items for sale or for free from graduating seniors.

Other Items you may find useful

- Standing lamp
- Small rug, other comfortable items like floor pillows or backrests
- Bulletin board or message board for your door

- Refrigerator (can be bought at reasonable prices during the spring semester when seniors sell their belongings), water-boiler or electric kettle
- Sewing kit (the Sewing Club also has supplies and a sewing machine)
- Hobby or special interest equipment (camera, musical instruments)
- Mug, fork, spoon, knife, plate, bowl, and food storage containers to use in your room
- Storage box or trunk

## Weather & Climate Precautions

At an altitude of 2200m (7000ft), Santa Fe is in a high desert environment. There are four distinct seasons - summer days are hot with cool nights; fall and spring are sunny and windy; and winter brings freezing temperatures and snow. The air is dry, and the sun shines an average of 300 days per year.

Upon first arrival, you will likely notice the effects of the altitude. It is important to listen to your body and pace yourself while your body adjusts during the first few days or weeks. You will likely find yourself out of breath quickly, exhausted after short physical activity or simply more tired. You may want to take some time adjusting to the elevation before you hike in even higher altitudes in the nearby mountains.

Also drink a lot of water, already the day or days before you arrive. Due to the dry air, faster breathing and intense sun you will dehydrate faster. Drink water directly after you wake up and before going to sleep. It's useful to always carry a water bottle with you and many of our students do.

It is rare that people experience serious altitude sickness when arriving in Santa Fe. The tips here will likely help you deal with mild symptoms. But if you do experience serious symptoms, please contact the student health center or public safety.

Wearing sunscreen, light but long clothes or a hat and sunglasses can help you protect yourself against the sun. It is important to acquire winter clothing (boots, warm jacket, scarf, hat, mitts/gloves, etc.) by late October.

# Websites with Information for International Students

## F-1 Status, SEVIS and Visa Information

- <https://studyinthestates.dhs.gov/>
  - This is the primary site for students to get more information about their visa and SEVIS
- <http://www.ice.gov/sevis/students>
  - This site, related to the Student Exchange and Visitor Program (SEVP), is dedicated to students holding F-1 and J-1 visas. Upon opening this link, the International Student can access practical information within the “10 Steps” listed. It is valuable to explore the “10 Steps” section even if there is no immediate situation that demands it. Such a review prepares the student for any future issue that may arise.
- <http://www.ice.gov/sevis/>
  - This site gives an overview of the history of SEVP and the institution of SEVIS (Student Exchange and Visitor System)
- <http://www.ice.gov/about/overview/>
  - U.S Immigration and Customs Enforcement (ICE or USCIS) is the principle investigative arm of the U.S Department of Homeland Security (DHS)
- U.S. Department of State: <http://travel.state.gov/visa/>
  - For U.S. Visa information

## Social Security Card/Number

- Social Security Online: <http://www.ssa.gov>

## Currency/Metric to Imperial Conversion Currency:

- <http://www.x-rates.com/>
- <http://www.xe.com/ucc/>
- Imperial to/from Metric: <http://www.sciencemadesimple.net/conversions.html>

## General Foreign Student Information

- <http://www.edupass.org/>
- <http://educationusa.state.gov>

## Transportation Information

- (Amtrak Trains) <http://www.amtrak.com>
- (Greyhound Buses) <http://www.greyhound.com>
- <http://www.mvd.newmexico.gov>
- (New Mexico Department of Motor Vehicles) [www.santafenm.gov](http://www.santafenm.gov)
- (Santa Fe Trails-Santa Fe Public Transportation) <http://nmrailrunner.com/> (Rail Runner – Express train from Santa Fe to Albuquerque)
- <https://groometransportation.com/>Groome Transportation

## Foreign Embassies (Washington, D.C)

- Foreign Embassies of Washington: <http://www.embassy.org/embassies>

## Tax Information

- IRS: <http://www.irs.gov/>
- University of Pennsylvania International Student Tax Information:
  - <http://www.upenn.edu/oip/iss/tax/index.htm>
  - <http://thetaxguy.com/nrtaxguide.htm>

## City of Santa Fe

- City Homepage: <http://www.santafenm.gov/>
- Travel/Accommodations: <http://www.santafe.org>

# References

Macalester College International Student Programs: <https://www.macalester.edu/isp/#/0>

UWC Robert Bosch College Student Handbook:

<https://www.uwcrobertboschcollege.de/wp-content/uploads/2019/01/>

[UWCRBC Studenthandbook 2018 web.pdf](#)

# Names and Numbers of Support Staff within St. John's College

These are not just some names and email addresses on a page in a handbook. These are real people who are there to answer your questions and help you. Please do not hesitate to contact them.

<b>Name</b>	<b>Position at the College</b>	<b>Email</b>
Christine Guevara	Executive Director of Campus Health and Wellness & PDSO	<a href="mailto:christine.guevara@sjc.edu">christine.guevara@sjc.edu</a>
Nanette Phillips	Student Support Coordinator & Bridge Program Manager	<a href="mailto:nanette.phillips@sjc.edu">nanette.phillips@sjc.edu</a>
Caroline Randall	Director of Admissions & DSO	<a href="mailto:caroline.randall@sjc.edu">caroline.randall@sjc.edu</a>
Randall Hollensbe	Associate Director of Admissions & DSO	<a href="mailto:randall.hollensbe@sjc.edu">randall.hollensbe@sjc.edu</a>
Rachel Moran	ESL Specialist	<a href="mailto:rachel.moran@sjc.edu">rachel.moran@sjc.edu</a>
SJC Santa Fe Therapists	Psychotherapists	<a href="mailto:santafetherapists@sjc.edu">santafetherapists@sjc.edu</a>
Health Center	n/a	<a href="mailto:santafe.studenthealth@sjc.edu">santafe.studenthealth@sjc.edu</a> // 505-984-6418
TBD	Director of Student Life	TBD